

LGCS Policy	SEND					
Approved by	LAC	Issue Date	Oct 2023	Review Date	July 2025	
Audience	Trustees		Staff	✓	Pupils	
	Local Academy Council	✓	Parents	✓	General Public	✓

SEND Policy

Definition:

Children have special educational needs if they have a *learning difficulty* that calls for *special educational provision* to be made for them.

Children have a learning difficulty if they:

- Have significantly greater difficulty in learning than the majority of children the same age.
- Have a disability that prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the local education authority.
- Are under compulsory school age and fall within the definitions above or would do so if special educational provision was not made for them.

Our Special Educational Needs Information Report reflects our SEND policy. The aims of our school's PURPLE ethos are that all children are entitled to education, whatever their need.

Aims:

Every child has the right and entitlement to a broad and balanced, relevant and differentiated curriculum, which is delivered appropriately to meet a range of needs and abilities.

Purposes:

- The whole school as a whole recognises and meets the needs of all its pupils.
- Staff will share clear expectations that children will do their best.
- Children's needs will be accurately assessed and their needs matched with appropriate work to match the needs of the child.
- Children with special educational needs and disabilities will have the right to work successfully alongside their peers.
- Children with special educational needs and disabilities may need additional help and support to enable them to take advantage of all the opportunities open to a member of the school.
- The school will recognise different learning styles – visual, auditory, kinaesthetic and take these into consideration.
- The school will develop partnership with all parents.
- To encourage children to participate in all decision-making processes and contribute to the assessment of their needs.

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SEND Information Report

Littleton Green Community School is a mainstream primary school offering provision for children aged 2-11.

Littleton Green caters for a number of children with a range of special needs. The need could be physical, sensory, learning, emotional, social or behavioural. All children are valued, respected and welcomed to the school whatever their additional educational need. We will support their learning and ensure they are fully included in all school activities, making full use of externally provided facilities where appropriate.

Please see our Safeguarding and Inclusion policies for further information on supporting those with SEND.

How will staff at Littleton Green know if my child needs extra help?

Teachers and learning support assistants might notice signs such as;

- Your child may start to fall behind- they may not be working at the level expected for their age.
- Their behaviour might change in school.
- They might come into mainstream school with an Education, Health and Care plan (EHCP) already in place.
- You might raise concerns with us about their progress or if there have been changes in behaviour at home.
- We might have discussions with your child about any concerns or issues they may have about their learning.

What should I do if I think my child has a Special Educational Need or Disability? (SEND)

If you have any concerns, firstly raise them with your child's class teacher. They will be able to give you the most accurate information about how your child is performing in school compared to what is expected for their age.

You can make an appointment with the Special Educational Needs Co-ordinator (SENDCo) to discuss your concerns. They will be able to offer support and referral to specialist services where appropriate.

Our current SENDCo is: **Miss Claire Whittaker.**

Our current EYFS SENDCo is: **Mrs Zoe Russell.**

Your G.P. may also be able to help if you feel there is a specific need.

How will I be consulted if school feel my child has SEND?

If the class teacher feels there is a concern, they may ask you to come and see them in between the scheduled parent's evenings. They will always speak to you first and will not seek advice from other agencies without your permission. They may also ask the SENDCo team to contact you if that is felt to be appropriate.

What will happen once a concern has been raised?

We have a variety of ways to begin to identify any additional needs that your child may have. These may include:

- Observation of your child in their class by the class teacher or the SENDCo. Where we feel we need more support, we may contact an outside agency- this would need your written permission and you would be made aware when this would take place.
- Reasoning or understanding tests- aiming to give a snapshot of where your child is working now.
- We will meet with you to discuss the outcomes and what would be the best course of action to support your child.

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How will Littleton Green support my child if they have SEND?

We will always do our best to support your child to help them achieve their maximum potential.

- The class teacher will be aware of your child's needs and will arrange for a learning support assistant to support specific tasks according to their need.
- Your child's name will be included on the school's SEND register.
- Your child may be given an 'Assess, Plan, Do, Review' (APDR) with targets specific to their needs as well as having measurable outcomes to celebrate their successes. This will be reviewed on a regular basis to ensure their needs are still being met.
- Where the child is Looked After by the authority, they will be given a PEP (Personal Education Plan).
- Some children may receive 1:1 support or be offered teaching in groups smaller within their class.
- A priority place on the ELSA programme, Forest Schools or Lego therapy may be offered to support a child's social and emotional well-being although these programmes are offered to children without SEND as well.
- Referrals for advice, assessment or support may be made to an outside agency depending on your child's need.

These agencies may include:

- Educational Psychology Service
- Speech and Language Therapy Services (SALT)
- Occupational Therapy Services (OT)
- Autism Outreach Service (AOT)
- Behaviour support services
- School Nurse/ Health Visitor
- Early Years Forum
- SEND Hub
- CAMHS- Children and Adolescent mental health services

How will the curriculum be matched to my child's needs?

All children work towards the same objectives, but with scaffold and support in place. Work is set at different levels and children are encouraged to choose the level that they feel is best for them as well as seeking a challenge. This scaffold and support allows all the children to access the curriculum, but at their level of understanding.

Regular update meetings are held for staff to share concerns about individuals with the SENDCo. This meeting also looks at the impact and effectiveness of any interventions and where the individual may need to go next.

How is my child involved in their education?

- Children are supported to complete a one-page profile to express how they learn best and what they think about their education.
- Children are asked to assess their own work to identify how they feel they are getting on with their learning. This also will give staff an indication if there is a problem or an area that more support can be given.

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How is the decision made about what support my child will need? How much support will they receive?

- Your child's class teacher and the SENDCo will discuss what support would be needed and how this can be best offered in school.
- If an EHCP is already in place or is begun during your child's time in school, the specified provision on this will be provided.
- Support may be offered in the form of small group or 1:1 interventions run by learning support assistants outside of the whole class setting.
- Additional support offered will be determined by the assessed need of your child.

How will I know how well my child is doing?

- Regular review meetings of target plans are held.
- Parents evenings are held to discuss progress of all children.
- Class teachers, the SENDCo and learning support assistants meet on a regular basis to professionally discuss the progress of all children.
- Parents are encouraged to meet with other agencies to discuss the support that they have provided and how this is impacting their child.

How will Littleton Green know how well my child is doing?

- Teachers monitor progress on a 6 weekly basis and compare this to age-related expectations.
- Reading, spelling and maths are assessed using standardised tests to give a reading/spelling/maths age as well as measuring progress.
- Children who are not making expected progress are identified in regular review meetings with the class teacher and Senior Leadership team.

How is my child's well-being supported and developed?

- Littleton Green is an inclusive school that celebrates our uniqueness in our 'PURPLE' values.
- Resources will be specifically chosen to support your child.
- ELSA and Forest Schools are very successful and popular programmes offered across school to raise self-esteem.

What services and expertise are accessed by school?

- Our SENDCo's are experienced teachers and have completed the National Award for SENDCo qualification.
- All staff receive continuous updates and relevant training on SEND provided where possible by the external agency most appropriate.
- Outside agencies are very welcome to come into school and the SENDCo actively seeks advice from them.
- The SENDCo regularly recommends the Staffordshire Connect website and Local offer as a source of support to families with children with SEND.
- The SENDCo works closely with Social Services and other agencies such as the school nurse where needed.

How will my child be included in activities outside of the classroom?

- All children are encouraged to join in extra-curricular activities, whatever their need. All children are also encouraged to take part in school trips.
- Where extra support is needed to facilitate this the adult to child ratio will reflect this.

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- As social and emotional needs are identified, support is tailored in school through ELSA, Forest Schools and Lego therapy. Regular opportunities are provided during PSHE time for pupils with or without SEND needs to discuss issues that may have arisen during school such as bullying.

How accessible is Littleton Green for children with a specified need?

Littleton Green Community School is accessible for all. There is a lift to allow level access to the first floor. We also have an Evac Chair for emergency use. Clearly marked parking bays are available close to the school entrance for those children with identified needs.

How well will my child be supported at time of transition such as joining Littleton Green or moving from Year 6 to High School?

- Transition weeks are held in the summer term where every child meets their new teacher and works in their new setting.
- Children who are attending Preschool or Nursery for the first time are encouraged to attend Stay and Play sessions with parents and carers.
- Transition meetings are held with teachers from Littleton Green and the High Schools which our leavers will go to.
- Information is shared, with parental permission, between settings to allow routines to be continued.
- Year 6 leavers are offered further support to prepare for High School.

How are school Governors involved with SEND?

- There is a nominated governor with responsibility for monitoring SEND provision in school.
- Termly meetings are held between the SEND link governor and the SENDCos.

What should I do if I am worried about SEND provision or I wish to make a complaint?

- Firstly, speak to your child's class teacher or make an appointment to speak to the SENDCos.
- If you still have concerns, please make an appointment to speak to Mrs Thorneycroft or Miss Kelly.

If you wish to make a complaint, please contact Mrs Thorneycroft and Miss Kelly or put the complaint in writing for the attention of the Chair of Governors.

Contact details: 01543 227570

office2@littleongreen.staffs.sch.uk

If you require further information, please visit Staffordshire Connects.

www.staffordshireconnects.info

Written by Miss Claire Whittaker (SENDCo), Mrs Zoe Russell EYFS SENDCo, October 2023.