

LGCS Policy	Sick Child Policy					
Approved by	LAC	Issue Date	Jan 2018	Review Date	Jan 2019	
Audience	Trustees		Staff	✓	Pupils	✓
	Local Academy Council	✓	Parents	✓	General Public	✓

Overall Aim of Statement:

We aim to ensure all children are happy and safe at Littleton Green Community School. We will keep all parents/carers informed at all times and minimise the risk of infection to children in our care and to all those attending the setting.

Specific Objectives/Statements and Procedures:

- All parents/carers should inform school of any illness which their child has contracted by telephone as soon as possible. If a child has been in contact with a person that has had an infectious illness parents should inform school so staff can:
 - Inform other parents
 - Watch for signs/symptoms in other children
- As a precaution, a child suffering from sickness and diarrhoea should be kept of school for 48 hours following the last bout of illness
- Should a child become ill during a school session, a staff member will contact the parents/carers by telephone. Failing this emergency contact numbers will be tried. If contact is not made, staff will continue to try during the session. In the meantime, the child will be made comfortable and looked after by a member of staff away from the main group until such time as she/he is collected. The child will remain the responsibility of the school until she/he is collected.
- In the case of deterioration in the child’s condition, medical help will be sought (see Administration of Medicines policy).
- Records will be kept regarding children’s absence due to illness.
- Ofsted and the Local Environmental Health Officer will be informed if there are two or more cases of food poisoning.
- Medication will only be administered with prior arrangement (see Administration of Medicines policy)
- Littleton Green Community School will display a health watch poster informing parents/carers of current contagious illnesses of children attending. The child’s name will be kept confidential.
- First Aid Boxes will be kept on the premises at all times in the First Aid Room, The Nursery mobile and Saplings.

For EYFS:

- Parents/Carers are required to check their child’s registration form every term to ensure contact details, emergency details and immunisation record remain up to date.
- In accordance with the Children’s Act (1989) all infectious diseases which a medical practitioner considers to be notifiable will be reported to Ofsted, the Local Environmental Health Officer and parents/carers either by letter, via the notice board or telephone call/text.
- At each session at least one member of staff will hold a First Aid certificate.
- Adequate ventilation will be provided during session times.

Emergency Medical treatment: will be administered in accordance with the Supporting Children with a Medical Condition policy.